

Sant Gadge Baba Amravati University

Department of Lifelong Learning & Extension

Short Term Certificate Course

(3 Month)

Syllabus

For

Certificate Course in Business & Workplace English Communicate

The LSRW Program-An acclaimed technique of English-language Assessment around the world

The program is a global standard English language assessment techniques that evaluates and assesses students on all possible parts of the language and gives a reliable, comprehensive and comparable score This score has the potential to act guideline for employers and educators to make better informed decisions on hiring promotions, admissions and assigning the best people to roles where English skills matter the most. The ISAW program assesses candidates across the four key English skills of testing, Speaking, Reading and Writing with speech to the academic as well as workplace scenarios Scores from these tests can also provide meaningful information to help develop the skills your employees need to succeed, while demonstrating the effectiveness of your language training program and the ROI 4 generates. With this program, you can strengthen your talent pool with meaningful data and build a more willed workforce for your organization

Assess to progress

In an increasingly globalized world, having proven English-language skills presents a significant advantage to anyone with international career aspirations. Individuals who can demonstrate their ability to communicate in English will discover employment opportunities that may otherwise have not been available, while organizations with an English language proficient workforce can gain access to a new world of business passibilities and international collaborations.

The LSRW Exam Syllabus:

1. Listening Section
2. Speaking Section
3. Reading Section
4. Writing Section

BWEC Theory Part:

Section	Task	Learning
Reading	<ul style="list-style-type: none">▪ Read and answer related questions (text completion)▪ Reading comprehension academic text	<ul style="list-style-type: none">▪ Vocabulary▪ Tone of Voice different media▪ Grammar
Writing	<ul style="list-style-type: none">▪ Response .Type (Advertisements/Application/E mail/invite/etc)▪ Picture based memory/story▪ 250 words essay on an issue or argument	<ul style="list-style-type: none">▪ Sentence Composition▪ Subject-Verb Agreement▪ Grammar▪ Writing Etiquettes

BWEC Practical Part:

Section	Task	Learning
Listening	<ul style="list-style-type: none">▪ Monologues in an academic set up▪ Conversation between two or more people in an academic setup▪ Conversation In a Business▪ Day to day conversation	<ul style="list-style-type: none">▪ Listening Abilities▪ Answer the right questions▪ Language Understanding
Speaking	<ul style="list-style-type: none">▪ Familiar question (Interview Type)▪ Describe a picture▪ Obtained Questions▪ Intergrated learning (Reading/Listening/Speaking)	<ul style="list-style-type: none">▪ Pronunciation▪ Intonation and stress▪ Grammar▪ Vocabulary▪ Relevance of content

About Proficient Test Prep

Proficient Test Prep is an Admission Test Preparation and Counselling Platform for ambitious students wanting to pursue higher education abroad. We are based in Amravati India and coach students for international exams like, GRE, GMAT, IELTS, TOEFL, FRENCH, GERMAN, etc. We also provide counselling services to our students (particularly those of Vidarbha region, Maharashtra, India) and assist them in their pursuit for abroad education. At 'Proficient, we not only coach and counsel students for overseas education but also conduct abroad education awareness seminars in colleges and universities.

Directors and Other Staff-Proficient Test Prep

We are a small team of alumnus from the University of Illinois, Chicago and Northern Illinois University who set up Proficient Test Prep with an objective help students achieve their dreams to pursue their masters abroad in the best possible University/Program.

Our Directors Ashwin Alsi and Prajakta Kale graduated from reputed USA universities, worked in the US for 6 years and then came back to India to start 'Proficient Test Prep in August 2018 to serve the students of their region.

Prof. Nadeem Khan, our faculty-in-charge has served for more than 40 years as an expert English tutor. He has headed the dept. of English at Shri Shivaji Arts College, Amt, and was the director of IIMC, Amravati.

Mrs. Deeksha Keole, an Alumni of Amity University as well as IIMC, Amravati has an experience of about 4-6 years in Media Communication as well as English language tutoring. Mr. Hardik Kakkad, after graduating in Blotechnology from Pune University, started an experimental learning school- 'Neevam' in Amravati. He has been the director of the school and is actively training the teachers in effective English Communication from past 6-7 years, Should you require any further information, feel free to write to us.